

STTACC

Executive Board Meeting

May 15, 2009

Olympic College

Present:

Sue Root, President; Marlene Cortez, President Elect; Lisa Antonietti, Treasurer; Aleta Fuhrer, Secretary; Mark Holm, Webmaster; Tim Anderson, Rapper Editor; Lesona Hartman, Region A; Debbie Towers, Region B; Arlene Strong, Region C; Dawn Hawley, Region C; Cindy Cannella, Region E.

Absent:

Lailee Daling, Region D.

Agenda item: Call to Order

President Sue Root called the meeting to order at 9:05 a.m.

Agenda item: Welcome, Introductions, Announcements, and Celebrations.

Discussion: Joy was expressed that the board was able to meet in person. The state of budgets on individual campuses was discussed. Tim was happy that Green River's budget was intact and Tacoma's was reinstated. Mark reported that Grays Harbor will lose all their training dollars. Praise was given for the Region E conference and Marlene reported that the Region D conference was a success.

Agenda item: Approval of February 20, 2009, Executive Board Meeting

Action: Arlene motioned to approve the minutes, Cindy seconded, and minutes approved without change.

Discussion: Aleta asked if the minutes were too long and consensus was that the minutes were not too long and it is nice to have details recorded.

Agenda item: Treasurer's Report; Lisa Antonietti, Community Colleges of Spokane

Savings: \$2179.54 Checking: \$4912.37

Agenda item: Unpaid dues.

Lisa reported that 3 colleges have not paid dues for 2008-09 year. Peninsula and Yakima have stated that they do want to belong to STTACC at this time. Seattle's payment is in process.

Discussion: Rather than dropping Peninsula and Yakima from STTACC, it was agreed upon to keep their names on the Roster and send invoices with hope that the decision would be made in the future to become active again. Voting privileges are suspended and the Rapper will not be distributed to them.

Aside: Arlene led the discussion on the importance of getting contact information from each entity and keeping it current. The need for a universal contact sheet was discussed along with ways to get the information to and from each agency.

Action: Mark, Arlene and Aleta will develop a form that would include the names of a contact person, rapper reporter, Training committee chair and members, Key Human Resource personnel, College President or Chancellor, and number of classified staff. The form will be send to each entity and response requested to be returned prior to the 2009 conference. The contact sheet will be posted on our website, as well as a contact list for each agency.

Action: Mark motioned, Arlene seconded to approve Treasurer's report. Motion passed.

Agenda item: Regional Reports

Region A: Lesona Hartman, Centralia-**Grays Harbor** reported that all training funds have been eliminated for new biennium. Efforts will be made to get a portion reinstated. The I. T. Department has been holding training sessions on Fridays for learning computer related skills. **Centralia** held its Classified Retreat on May15. The theme was technology and wellness. Sessions included Microsoft 2007, and a variety of health and fitness classes that were well attended. Wellness is being encouraged at Centralia and staff may add a half hour to their lunch if it is spent exercising. There have been no lay-offs to date but open positions are not being filled.

Region B: Debbie Towers, State Board Bellevue-**Lake Washington** held a Support Staff Professional Development Day with popular Wally Wilkins as the key speaker at a positive communication workshop. Spring has brought a record blood drive, walking campaign on campus, May bike to work challenge, and many health related and fun events. **Cascadia** classified staff held a baby shower for one of their constituents, and two classified staff sat on the Cascadia Budget Council for 2009-2010. **Renton** held its annual staff in service, "Don't be Scared-Be Prepared" which received rave reviews. Renton's Fire Dept.'s Emergency Preparedness Unit and the Red Cross helped staff develop personal preparedness plans and prepare for emergencies with a 3 days,

3-way-kit and basic first aid. Workshops have been held to deal with surviving a layoff, resume and interviewing skills, and other ways of bringing support for those who face a job loss. **Bellevue** has changed its name from Bellevue Community College to Bellevue College as it prepares to award its first bachelor's degree this spring. Classified Staff and Faculty Professional Development Committees collaborated to hold a professional development day on April 23 with a theme of "Reflect-Renew-Reconnect. Keynote speaker was Douglas Reimondo Robertson. **North Seattle** will hold a spring mini retreat on campus featuring a classified staff barbeque. The theme will be "Changes: Positive Changes with a Splash of Reality". **South Seattle** held a breakaway event on April 29 and 30. The program was repeated over two days to maximize attendance. Sessions highlighting budget questions and workplace safety were followed after lunch by interactive activities.

Region C: Arlene Strong, Shoreline; Dawn Hawley, Bellingham-**Shoreline** has had a "closet swap" featuring the exchange of good useable clothing. No classified retreat was held due to budget restraints. **Bellingham** held a series of disaster preparedness trainings, a Health and Wellness Fair and are preparing for a BEST classified staff retreat, funded by a grant from WEA. Enrollment is up and no layoffs are in sight. **Whatcom's** Frontline Staff Posse has planned several professional development trainings and workshops. The group hopes that this professional development will help staff improve communication and provide more on-campus professional development opportunities. Numerous other staff have taken advantage of training opportunities off campus. **Skagit Valley** had about 50 people attend a Customer Service Training on Welcome Team Training. SVC Whidbey Island campus sponsored the North Whidbey Island Sustainability Fair with a theme of Local Food Production. SVC Mount Vernon campus also held a Sustainability Fair featuring many local establishments.

Region D: Sue Root reported that 40 attended **Wenatchee's** breakaway day held at Desert Canyon Resort. Randy Mitchell Arondo was the keynote speaker of the event which emphasized teamwork. Sue also reported that Worksource will fund the nursing class of 2009. Marlene Cortez reported that **Spokane CC** will be working a 36 hour week during the summer. Once a month training will be held.

Region E: Cindy Cannella, Pierce-did not receive reports but she stated that **Pierce** hosted a speaker in March who talked on Stress. Tim reported that **Tacoma** has been working through layoffs and shuffling of duties, and has been holding fund raisers. **Green River** held an Earth Day inservice. The training funds have not been cut and carryover monies will be used to pay for the STTACC conference. The training committee will become the classified staff council.

Agenda item: Web Master Report; Mark Holm, Grays Harbor College

No conference information has been turned in but will soon receive after tour of conference site. Mark suggested that we email college contacts and have them send names of people on their campus who do presentations. We could then make a speaker/presenter list for the web page.

Agenda item: Plain Brown Rapper Report; Tim Anderson, Green River College

Lots of articles were submitted for the spring issue, he is waiting to include conference information, before he sends to printer. Rename the Rapper contest information is on the website.

Agenda item: Dues payment structure

Discussion: Why do Seattle Community Colleges and Community Colleges of Spokane pay as one voting entity? The amount each college pays and how the districts are grouped as a single unit was discussed. Any changes would require a by-law change.

Action: Tim, Arlene, Lisa, and Debbie will compile a comparison and new fee structure based on number of classified staff on each campus. The new fee structure and by-law change will be presented at the 2009 conference for a vote.

Agenda item: Old Business-Grants

Sue handed out information on grants for training. We are to review them and bring suggestions and other prospects to the next executive meeting in August.

Agenda item: New Business

Agenda item: Exemplary Awards

Seattle Community College's imminent payment of dues will not affect nomination received. Award packets were handed out by Sue with instructions to have votes in by June 1, which was later extended to June 2.

Agenda addition: Mark asked about paying dues for 2009/2010 early from this year's budgets.

Discussion was held on if that would be allowed and each college would make that decision individually.

Break for lunch at Anthony's Restaurant.

Agenda item: 2009 Conference Report; Karen Hemmerly and Jeanine Paluck, Olympic College, and tour of facility.

Tour was taken of conference lodging facility, the Clearwater Casino Resort Hotel. Value rooms are reserved at \$120.00 and view rooms reserved for \$159.00. The August

Executive Board pre-conference breakfast meeting will be held at the conference site, with breakfast first at the hotel. Karen Hemmerly and Jeanine Paluck gave their conference report after we toured the Kiana Lodge. They presented the conference agenda and changes were made.

Action: Marlene made the motion and Cindy seconded that STTACC buy the sodas for the breaks. Motion passed.

Agenda item: Adjournment.

Meeting adjourned by executive order at 3:45 pm.